OXO Connect

8088   Smart DeskPhone V2
8078s Bluetooth® Premium DeskPhone
8078s Premium DeskPhone
8068s Bluetooth® Premium DeskPhone
8068s Premium DeskPhone
8058s Premium DeskPhone
8039s Premium DeskPhone

Reception terminal

Alcatel·Lucent
Enterprise

Introduction

This document describes the services offered by a Premium or Smart DeskPhone reception terminal connected to OXO Connect or OXO Connect Evolution.

The following terminals can be connected to OXO Connect:
- Alcatel-Lucent 8088 Smart DeskPhoneV2 (8088).
- Alcatel-Lucent 8078s Bluetooth® Premium DeskPhone (8078s BT).
- Alcatel-Lucent 8078s Premium DeskPhone (8078s).
- Alcatel-Lucent 8068s Bluetooth® Premium DeskPhone (8068s BT).
- Alcatel-Lucent 8068s Premium DeskPhone (8068s).
- Alcatel-Lucent 8058s Premium DeskPhone (8058s).
- Alcatel-Lucent 8039s Premium DeskPhone (8039s).

The following terminals can be connected to OXO Connect Evolution:
- Alcatel-Lucent 8088 Smart DeskPhoneV2 (8088).
- Alcatel-Lucent 8078s Bluetooth® Premium DeskPhone (8078s BT).
- Alcatel-Lucent 8078s Premium DeskPhone (8078s).
- Alcatel-Lucent 8068s Bluetooth® Premium DeskPhone (8068s BT).
- Alcatel-Lucent 8068s Premium DeskPhone (8068s).
- Alcatel-Lucent 8058s Premium DeskPhone (8058s).

This manual covers the specific functions of the Premium and Smart DeskPhone reception terminal (hotel).

Refer to the phones user manual for a full description of the deskphone (8AL90340ENADed01).

The labels and icons displayed depend on the type and the skin of the set. The label is not displayed if the corresponding feature is not configured on your telephone system. Depending on the size of the display, some labels may be truncated. *All labels are displayed in color and are italicized*. This icon describes a succession of actions or labels you have to do or select: ›.
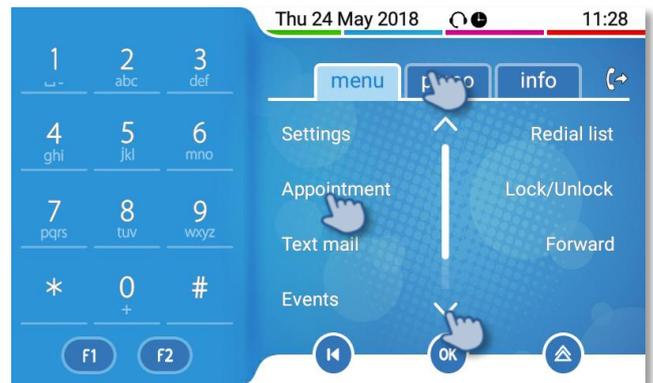This icon describes the consequence of an action: ››.

1 Getting to know your telephone

1.1 Phone description

1.1.1 8088 Smart Deskphone

This phone is part of the IP phone range. With its large color touchscreen display, the 8088 Smart DeskPhone delivers a great user experience and great conversation convenience with an outstanding audio quality in either hands-free mode or using the comfort handset. Additionally, the DeskPhone improves your experience with its Bluetooth® handset. The phone can automatically adjust the display brightness depending on the lighting conditions to improve user experience and achieve power savings (ambient light sensor).

Navigation

1	LED Flashing blue: incoming call / Arrival of a new call.	👆	Select a page by pressing the corresponding tab on the screen. The selected page is highlighted. Make your selection by pressing the label on the screen.
2	Embedded HD Video camera with shutter. Swipe the shutter right or left to use or hide the camera. The 8088 Smart DeskPhone can be provided with or without an embedded camera.	👆	Scroll a list (features, call log, contact,...) by pressing the up or down arrow or by sliding the finger up or down on the screen.
3	Color touchscreen display with auto brightness adjustment which improves the user experience and achieves power savings (ambient light sensor).	(→	Manage your call forwarding by pressing the forward icon. (→ Stationary arrow: no forwarding activated. (→ Rotating arrow: forwarding activated.
4	Permanent feature keys: quick access to the phone's main features.	OK	Use the 'OK' softkey to validate your choices and options while programming or configuring.
5	Bluetooth® wireless handset. Wired handset.	◄	Use the 'Back/Exit' icon to go back to the previous step.
6	3.5 mm, 4 pole jack (TRRS standards: CTIA).	⬆	Redial key: to access the 'Redial' feature. • Last number redial (short press). • Call back one of the last 8 numbers dialed (long press).
7	Microphone.		
8	Loudspeaker.	F1 F2	Programmable keys (F1 and F2 keys). A service or a direct call can be associated to these keys.
9	An adjustable and stable foot.		

1.1.2 8078s Bluetooth/ 8078s Premium DeskPhone

This phone is part of the IP phone range. With its 5-inch-touch-color display, the 8078s Premium DeskPhone delivers a great user experience and increased comfort with outstanding super wideband audio quality (HD audio) both in hands-free mode and when using the comfort handset. Additionally, the 8078s Bluetooth® Premium DeskPhone improves your experience with its Bluetooth® handset or other Bluetooth® accessories. The 8078s Bluetooth® Premium DeskPhone is 'Bluetooth® Smart Ready'. You can personalize the phone by selecting a theme (skin). It is compatible with remote working. By this way, it is perfect for use at your office in your enterprise or at home (remote working).
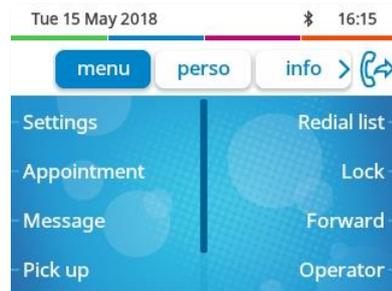
			Navigation
1	LED Flashing blue: incoming call / appointment alarm.		Select a page by pressing the corresponding tab on the screen. The selected page is highlighted. Make your selection by pressing the label on the screen.
2	Color touchscreen display with auto brightness adjustment which improves the user experience and achieves power savings (ambient light sensor).		Scroll a list (features, call log, contact, …) by pressing the up and down arrow on the screen, or on the keyboard.
3	Permanent feature keys: quick access to the phone's main features.		Manage your call forwarding by pressing the forward icon. Stationary arrow: no forwarding activated. Blinking or rotating arrow according to the skin: forwarding activated.
4	Bluetooth® wireless handset (8078s BT). Wired handset (super wideband or wide band audio quality).	OK	Use the 'OK' softkey to validate your choices and options while programming or configuring.
5	3.5 mm, 4 pole jack (TRRS standards: CTIA).		Use the 'Back/Exit' icon to go back to the previous step.
6	Magnetic alphabetic keyboard.		Use the 'setting' icon to quick access to the user local menu.
7	An adjustable and stable foot.		Use the 'Bluetooth®' softkey to open Bluetooth® settings.
8	Super wideband loudspeaker for optimized sound.		

1.1.3   8068s Bluetooth/ 8068s Premium DeskPhone

This phone is part of the IP phone range. With its color display associated with ten dedicated function keys and an intuitive navigation key, the 8068s Premium DeskPhone delivers a great user experience and increased convenience with an outstanding super wideband audio quality (HD audio) in both hands-free mode and when using the comfort handset. Additionally, the 8068s Bluetooth® Premium DeskPhone improves your experience with its Bluetooth® handset or other Bluetooth® accessories. The 8068s Bluetooth® Premium DeskPhone is 'Bluetooth® Smart Ready'. You can personalize the phone by selecting a theme (skin). It is compatible with remote working. By this way, it is perfect for use at your office in your enterprise or at home (remote working).

Navigation

1	LED Flashing blue: incoming call / appointment alarm.
2	Color display with auto brightness adjustment which enhances user experience and saves power (ambient light sensor).
3	10 dedicated functions keys.
4	Navigation.
5	Permanent feature keys: quick access to the phone's main features.
6	Bluetooth® wireless handset (8068s BT). Wired handset (super wideband or wide band audio quality).
7	3.5 mm, 4 pole jack (TRRS standards: CTIA).
8	Magnetic alphabetic keyboard.
9	An adjustable and stable foot.
10	Super wideband loudspeaker for optimized sound.

OK key: use this key to validate your choices and options while programming or configuring.
Left-right navigator: in idle state, use this key to move from one page to another. In conversation, use this key to move between tabs of current calls (call in progress, calls on hold, incoming call). In the text edition, use this key to navigate into the text box.
Up-down navigator: used to scroll through the content of a page.

Back/Exit key: use this key to go back to the previous step. Use this key to go back to the homepage (long press).

Manage your call forwarding by pressing the key associated with the forward icon.

Stationary arrow: no forwarding activated.

Blinking or rotating arrow according to the skin: forwarding activated.

1.1.4 8058s Premium DeskPhone

This phone is part of the IP phone range. In addition to a color display associated to 6 dedicated function keys and an intuitive navigation key, the 8058s Premium DeskPhone provides 4 programmable softkeys as a smart add-on module, for a quick access to your favorite contacts or features. It provides a super wideband audio quality (HD audio) for telephone calls both in hands-free mode and using the comfort handset. You can personalize the phone by selecting a theme (skin). It is compatible with remote working. By this way, it is perfect for use at your office in your enterprise or at home (remote working).

User interface with virtual add-on. 4 programmable softkeys are displayed and can be used as a smart add-on module.

User interface without virtual add-on.

Navigation

1	LED Flashing blue: incoming call / appointment alarm.
2	Color display with auto brightness adjustment which enhances user experience and saves power (ambient light sensor).
3	6 dedicated functions keys.
4	Virtual add-on: 4 programmable softkeys with LED (optional).
5	Navigation.
6	Permanent feature keys: quick access to the phone's main features.
7	Wired handset (super wideband or wide band audio quality).
8	3.5 mm, 4 pole jack (TRRS standards: CTIA).
9	Magnetic alphabetic keyboard.
10	An adjustable and stable foot.
11	Super wideband loudspeaker for optimized sound.

OK key: use this key to validate your choices and options while programming or configuring.
Left-right navigator: in idle state, use this key to move from one page to another. In conversation, use this key to move between tabs of current calls (call in progress, calls on hold, incoming call). In the text edition, use this key to navigate into the text box.
Up-down navigator: used to scroll through the content of a page.

Back/Exit key: use this key to go back to the previous step. Use this key to go back to the homepage (long press).

Manage your call forwarding by pressing the key associated with the forward icon.
Stationary arrow: no forwarding activated.
Blinking or rotating arrow according to the skin: forwarding activated.

The virtual add-on is optional and depends on the display mode defined by your administrator. Contact your administrator for more information.

1.1.5 8039s Premium DeskPhone

This phone is part of the digital phone range. In addition to a clear monochrome display associated with ten dedicated function keys and an intuitive navigation key, the 8039s Premium DeskPhone provides a rich digital-communication experience and increased comfort with an outstanding audio quality both in hands-free mode and using the comfort handset.
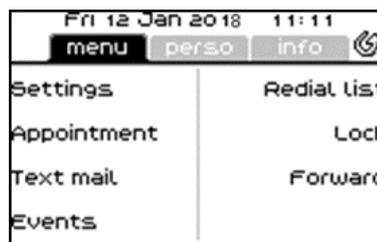
1	LED Flashing blue: incoming call / Appointment alarm.
2	Monochrome backlit screen.
3	10 dedicated functions keys.
4	Navigation.
5	Permanent feature keys: quick access to the phone's main features.
6	Wired handset.
7	3.5 mm, 4 pole jack (TRRS standards: CTIA).
8	Magnetic alphabetic keyboard.
9	An adjustable and stable foot.
10	Loudspeaker.

Navigation

OK key: use this key to validate your choices and options while programming or configuring.

Left-right navigator: in idle state, use this key to move from one page to another. In conversation, use this key to move between tabs of current calls (call in progress, calls on hold, incoming call). In the text edition, use this key to navigate into the text box.

Up-down navigator: used to scroll through the content of a page.

back/Exit key: use this key to go back to the previous step. Use this key to go back to the homepage (long press).

Manage your call forwarding by pressing the key associated with the forward icon.
- Stationary white icon: no forwarding activated.
- Rotating arrow: forwarding activated.

1.2   Add-on module

We recommend installing an add-on on the desk phone which manages all rooms. Define a key for each room to manage.

Depending on your DeskPhone, phone capabilities can be extended with add-ons:

	8088	8078s BT	8078s	8068s BT	8068s	8058s	8039s
Virtual add-on module	●						
Premium Add-on 10 keys modules				●	●	●	●
Premium Smart display 14 keys module		●	●	●	●	●	●
Premium add-on 40-key modules		●	●	●	●	●	●

1.2.1   Add-on module equipment (s removed)

The phone capabilities are extended with 10 keys, 14 keys or 40 keys add-on modules.

Manage and use the add-on keys as a direct call key.

1.2.2   Virtual add-on module

The phone capabilities are extended with a virtual add-on module, which lets you program direct call keys. By default the virtual add-on module is not available. It must be activated by the administrator.
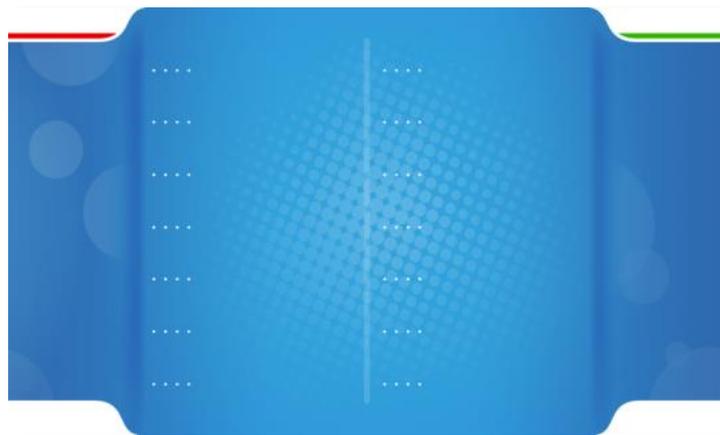
☞   Switch between the application, the 'Alcatel-Lucent' Phone and the virtual add-on by swiping left or right in the page.

Manage and use the add-on keys as a direct call key.

1.3 Reception terminal

The system administrator assigns one of the following roles to each set in the installation:
- *Admin. Set (Normal)*: the reception terminal to manage rooms.
- *guest*: the set in the room.
- *Phone booth*: the set in a public space in the hotel.

Several sets can be defined as reception set but the hotel application can be launched on maximum 4 sets at the same time.

1.3.1 Hotel programmed key

Access to the Hotel function is via an 'Hotel' programmed key. This key can be a key on the 'Perso' page, the 'F1' or 'F2' key, or a key on an additional module.

Select the hotel programmed key to open the hotel application and access to hotel services:

- Client check-in.
- Client consultation.
- Room status.
- Client check-out.

1.3.2 Room keys (RSL keys)

If the reception terminal is equipped with an add-on, you can assign a key for each room.

The three-segment associated with each room key allows you to see the telephone status (normal operation), and provides at-a-glance information on the overall status of the room (free, occupied, cleaned, uncleaned or problem with wake-up call or room):

- The first segment indicates the free or occupied status of the room as well as a possible wake-up call problem.
- The second segment indicates the telephone status of the room set.
- The third segment indicates the 'cleaned' or 'uncleaned' status of the room as well as a possible problem with the room.

	1st segment	2nd segment	3rd segment
	■ ▫ ▫	▫ ■ ▫	▫ ▫ ■
Lit	Room taken	Terminal busy	Room not cleaned
Not lit	Room free	Terminal free	Room cleaned
Flashing	Wake-up alarm problem	Terminal ringing*	Room problem

*Internal or external call

2 Client check-in

2.1 Registering a client at check-in

When a client arrives, select a free and cleaned room.

- Select the programmed hotel key.
- Select the key corresponding to a free room or enter the number of a free room.

According to the sequence of screens, you must:
1. Enter the 'empty' fields (client name, for example).
2. Modify the fields which do not correspond to the default values (language, for example).
3. Validate all the check-in screens as you go along.

The validation (OK key) of the last screen quits the CHECK-IN. The room is then considered occupied, a 'Client Information Ticket' is printed automatically.

2.1.1 Check-in fields

Depending on the system configuration, a maximum of six of eight fields can be requested for the check-in.

- Deposit:
  A prepayment (metering credit) is proposed by default. You can modify the amount or select 'NoPrep' (no prepayment).

The client prepayment amount is converted into a number of metering impulses (metering credit). When his credit runs out, an audio signal warns the customer that:
- His call is about to be cut off,
- He cannot make any more outside calls,
- He is requested to make a further prepayment.

- Guest's name:
  Enter the client's name (8 characters max.). Only letters are allowed.
- Wake-up time:
  A wake-up alarm time is proposed by default.
  You can modify the time or select 'Clear' (no wake-up alarm).
- DND:
  Activate (DND) or deactivate (dnd) the 'do not disturb' feature.
- Language:
  Select the client's language from the possibilities offered.
  Note: the language is automatically assigned to the client voice mail box and terminal (if it has a display).
- DDI number:
  The client is automatically assigned a DDI no.
  Select 'Choice' to assign another and then pass it on to the client.
- Outside calls (Barring):
  The client's line is barred by default for international calls.
  Select the authorized type of calls.
- Room password:
  The client is automatically assigned a password.
  Select 'Choice' to assign another and then pass it on to the client.

3 Client consultation

You can consult and modify client data (room taken):

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.

After selecting the room, the first line of each screen shows the data for the client occupying this room:

- The client's name.
- The client's language.
- The client's wake-up alarm time (if programmed) and the indication of a possible problem with the wake-up alarm.
- The status of the DND (do not disturb) feature.
- The status of his prepayment the signs + for 'credit' and - for 'debit') and the currency used.

⌐⌐ : Lit or unlit representing the status of the client's message service (text mail, voice mail, and call-back request from reception).
- The directory number of the room.

3.1 Printing a client information ticket

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Print.*

The information ticket indicates:

- The client's name.
- The room no.
- The language.
- The password.
- The DDI no.
- The terminal barring.
- The global total of the client's deposit (metering credit).
- The total remaining to be paid by the client (debit) or to be reimbursed by the hotel (credit).
- The rate of VAT and the total amount of VAT corresponding to the cost of communications.
- The number of communications made.
- The status of the DND feature (active or inactive).
- The status of the client's message service (messages present or not: text, voice and call-back requests from reception).

3.2 Wake-up

This feature is used to modify the time of the client's wake-up alarm:

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Wakeup*
- Set time.
- Validate.
- *Clear*: to cancel the wake-up alarm.

Consultation of the alarm status:

- Left segment of the room key:

  The flashing status of a room key informs you that there is a problem with the wake-up alarm.

- Room consultation screen:
  The room consultation screen shows if there is a wake-up alarm time programmed and if there is a problem with the wake-up alarm.

Example:

07:30	Wake-up alarm time programmed, wake-up alarm active if the ':' (colon) flashes.
07:30	Wake-up alarm time programmed, wake-up alarm deactivated if no characters flash.
- -: - -	No wake-up alarm time programmed, and a problem with the wake-up alarm if all of the segments flash.
07:30	No wake-up alarm time programmed, and a problem with the wake-up alarm if all of the characters flash.

- Wake-up alarm status:
  - Active: the wake-up alarm is activated.
  - Inactive: the wake-up alarm is deactivated.
  - Busy: problem, the terminal was busy during the three attempts.
  - Unanswered: problem, the terminal was not answered during the three attempts.
  - Inaccessible: problem, the terminal was inaccessible during the three attempts.

In the case of a wake-up problem, the system alerts reception by sending a message and a ringing tone to the terminal which is repeated approximately every 30 seconds. The left segment of the room key is flashing to inform in which room the problem occurs.

3.3 Do not disturb

This feature is used to modify the status of the client's DND (do not disturb) feature (active or inactive):

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *DoNotDisturb*
- *On/Off*
- Validate.

In the consultation screen, 'DND' = feature activated, 'dnd' = feature deactivated.

3.4 Metering credit

This feature is used to modify the amount of a client's metering credit:

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Deposit*
- New amount of money deposited.
- Validate.

The system recalculates the global total of the client's deposit and the balance.

3.5 Check-out

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *CheckOut*

Refer to the chapter about this feature (client check-out).

3.6 Client name

This feature is used to modify the client's name:

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Name*
- Client name (8 characters max.). Only letters are allowed.
- Validate.

3.7 Language

This feature is used to modify the language of the client.

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Language*
- Select the language of your choice.
- Validate.

3.8 Message service

3.8.1 Call-back request

This feature is used to leave the client a call-back request (terminal message LED activated):

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Message*
- *Choice* (consecutive presses). The option is checked if call-back is activated (the removed).
- Validate.

3.8.2 Reading the type of message left

This feature is used to find out what type of message (voice or text message) has been left for the client:

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Message*

The screen displays one of the following labels:

- Operator: ■ or not ⬚
- Voice (Voice mail waiting): ■ or not ⬚
- Text (Text mail waiting): ■ or not ⬚
- Call: ■ or not ⬚

3.9 Public number (DDI)

This feature is used to assign another DDI no. to the client:

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Public Nr*
- *Choice* (consecutive presses).
- Validate.

3.10 Barring

This feature is used to modify call barring (international, national, local or prohibited calls) on the client's terminal:

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Barring*
- Select an option: no external, local, national, international.
- Validate.

3.11 Personal code

This feature is used to modify the password assigned to a client:

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Password*
- *Choice* (consecutive presses): choose a password.
- Validate.
- System assigns another password.

The client can use his password to:

- Lock his terminal (prohibit external calls).
- Establish communications with protected account codes (using substitution or not).
- Access his voice mail box remotely.

3.12 Room to room barring

The 'room to room barring' feature is supported from OXO Connect R3.2.
This feature is used to allow calls between hotel rooms that are part of the same group and restrict calls between hotel rooms that are part of different groups.

To create a group of rooms, you have to define the same group name for each room in this group.

At check-in, the default group name (empty) is set for the room. Depending on the configuration, calls are allowed (default group inactive) or barred (default group activated) between all rooms in default group. The status of the default group is defined by your administrator or via the customization functions (see chapter: Customising your application).

To add the room to a group or to create a new group:

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *Group*
- Group Name (maximum characters 8).
  If the group name exists, the room is added to the group and this room will be allowed to call the other rooms of this group. Otherwise, the room will be the first or the only room of the new group (one removed).
- Validate.
- *Clear*: to delete the group name.

3.13 Information about the phone model

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *terminal*
  The model of the phone is displayed.

4 Client check-out

4.1 Printing a telephone bill

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *CheckOut*
- *Print*

The bill indicates:

- The client's name.
- The room no.
- The global total of the client's deposit (metering credit).
- The number of communications made.
- The total cost of communications.

4.2 Pre check-out

This enables the client, before an early morning departure for example, to settle his telephone bill the day before (no more external calls possible) whilst still keeping all the features programmed on his terminal (wake-up alarm, messages, DDI no., DND, etc.):

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *CheckOut*
- *PreCheckOut*

The pre check-out erases the client's 'remainder to pay'.

4.3 Check-out

This enables reception to free the room:

- Select the programmed hotel key.
- Select the key corresponding to the room or enter the number of the room.
- *CheckOut*
- *CheckOut*

The room parameters are reset.

The telephone bill is printed automatically.

The result of a pre check-out/check-out on room parameters are:

	PRE CHECK-OUT	CHECK-OUT
Wake-up	/	Cancelled
Message	/	Kept for 1 hour
DND:	/	Cancelled
Divert	/	Cancelled
DDI allocation	/	Number assigned to operator
Barring	No external call	No external call
Room status	/	Free/ Not cleaned
Personal code	/	Cancelled
Name	/	Room number
Remainder to pay	Deleted	Deleted
Room to room barring	/	Default value

Table analysis:

- /: This symbol indicates that the status remains unchanged.
- No external call: new barring on the room's terminal.
- Remainder to pay: the total remaining to be paid by the client (debit) or to be reimbursed by the hotel (credit), total deposit made minus the cost of communications, is deleted.
- Kept for 1 hour: unheard messages are kept for 1 hour.
  Check-in resets the voice mail box.
- Free/not cleaned: the room assumes the 'free' and 'not cleaned' status.
- Room no: the name of the client is replaced by the room number (the directory is updated).

Note: the wake-up alarm, DND and Barring features return to their default configuration at the time of the next check-in.

5 Customising your application

The customisation functions are used to define the default values of the different application screens.

5.1 Wake-up

This feature is used to define (or not) a wake-up alarm time by default:

- Select the programmed hotel key.
- *DefaultValue*
- *Wakeup*
- Set time.
- Validate.
- *Clear*: to delete default time.

5.2 DDI allocation

This feature is used to assign (or not) a DDI no. by default:

- Select the programmed hotel key.
- *DefaultValue*
- *Public Nr*
- *Choice* (consecutive presses): assign or do not assign the DDI number.
- Validate.

5.3 Language

This feature is used to select a language by default:

- Select the programmed hotel key.
- *DefaultValue*
- *Language*
- Select the language of your choice.
- Validate.

The language is automatically assigned to the client's voice mail box and terminal.

5.4 Metering credit

This feature is used to activate (or deactivate) the 'prepayment request' menu (metering credit) and to enter an amount corresponding to a prepayment by default:

- Select the programmed hotel key.
- *DefaultValue*
- *Deposit*
- Enter the default amount of money deposited.
- *Clear*: to delete menu.

5.5 Barring

This feature is used to define a room's terminal barring by default (international, national, local or prohibited calls):

- Select the programmed hotel key.
- *DefaultValue*
- *Barring*
- Select an option: no external, local, national, international.
- Validate.

5.6 Currency

This feature is used to enter the currency of the country:

- Select the programmed hotel key.
- *DefaultValue*
- *Currency (Money)*
- Enter the default currency.
- Validate.

5.7 Do not disturb

This is used to activate (or deactivate) the DND feature by default:

- Select the programmed hotel key.
- *DefaultValue*
- *DoNotDisturb*
- *On/Off*
- Validate.

5.8 Taxation parameter

- Select the programmed hotel key.
- *DefaultValue*
- *GuestParam (GstPar)*
- *Cost* or *Thresholds*

Cost	- Cost 1, cost 2, cost 3: enter the 3 basic tax values. OvLoad: enter the additional cost assigned to the communications made by reception and transferred to room terminals and 'public phones'.
Thresholds	- Threshold 1, threshold 2: enter the 2 thresholds for the 2nd and 3rd basic tax value. Beep: metering credit threshold which causes a beep for each credit received.

5.9 Exit time

The reception terminal automatically exits the Hotel application and switches to standby if no operation is carried out for a programmed length of time:

- Select the programmed hotel key.
- *DefaultValue*
- *ExitTime*
- Time (in minutes).
- Validate.

5.10 VAT rate

This feature is used to enter the country's VAT rate:

- Select the programmed hotel key.
- *DefaultValue*
- *VAT*
- VAT rate.
- Validate.
- *Clear*: to delete default time.

5.11 Client record screens

This feature is used to programme the order in which the six consultation screens most frequently used during check-in appear (maximum of six from eight).

Note: the consultation screens not selected remain available until the end of check-in.

- Select the programmed hotel key.
- *DefaultValue*
- Use one of the following:
1. *CheckIn*
2. Move the navigation key to the left or right (to move to field to be modified).
   Choice
   Validate.

Your different default customisations appear in the table below.

FUNCTION		YOUR CUSTOMISATION
Name		
Passwd		
Language:		
Credit:		
Barring:		
Currency:		
DND:		
Exit:		
VAT:		
Taxation:		
	Cost 1	
	Cost 2	
	Cost 3	
	Additional cost	
	Threshold 1	
	Threshold 2	
	Beep	
Check-in:		

5.12 Room to room barring

- Select the programmed hotel key.
- *DefaultValue*
- *Group*
- *Change*
  Default Group barring is inactive: calls are allowed between all rooms in default group.
  Default Group barring is activated: calls are barred between all rooms in default group.
- Validate.

6 Room status

The room status feature makes it possible:

- For housekeeping to:
  - Inform reception about the status of rooms.
- For reception:
  - To change the status of a room,
  - To display room status on the reception's terminal.
- To produce a Room Status ticket or voucher.

6.1 Room status indication

Housekeeping informs reception about room status (cleaned, not cleaned, with or without problem):

- Enter the room status prefix.
  - o **0**: Room cleaned.
  - o **1**: Room not cleaned.
  - o If necessary, problem no (maximum 3 digits: 000 to cancel previous problem).

The room status prefix is defined by your administrator as an internal dialing plan (room status). Contact your administrator for more information.

6.2 Room status consultation

The receptionist can consult room status:

- Select the programmed hotel key.
- *Status.*
- Key corresponding to room / Directory no. of room.
- Screen displays: its 'cleaned' or 'not cleaned' status or else its problem no., and its 'free' or 'taken' status.

On the basis of this status, you can:

- *Clean:* consecutive presses (cleaned/not cleaned).
- *ResetProblem* (*NoProb*): to delete the problem indicated.
- *Problem* (*Problm*): to enter a problem no.

6.3 Producing a room status ticket

- A ticket or voucher can be printed automatically when the room status changes (if the feature is programmed).
- The ROOM STATUS DEVELOPMENT field is specific and includes the following data:
  - The first digit gives the room status:
  - 0 = room cleaned
  - 1 = room not cleaned
  - The other digits (maximum 3) represent the number of the problem if there is one.

6.4 Room status configuration

This feature is used to specify whether all rooms or only those taken can be switched manually or automatically (at a programmed time) to 'not cleaned' status:

Rooms:

- Select the programmed hotel key.
- *Status*
- *Global*
- *Rooms* (consecutive presses).
- Validate.

This feature is used to specify which are the rooms concerned by the switch to the 'to clean' status (all rooms or only rooms taken).

Manual or automatic switch:

This feature is used to specify if the rooms concerned (on the 'rooms' menu) switch automatically or manually into 'not cleaned' status.

- Select the programmed hotel key.
- *Status*
- *Global*
    - o *Now:* manual switch.
    - o *Time*: automatic switch.
        - ▪ *Clear:* to delete the value.

In the table below, you can see the codes you have assigned to different problems indicated in room status:

ROOM STATUS	YOUR CODE
Forward internal and outside calls	88
Room cleaned	0
Room not cleaned	1
Problem of:	
Problem of:	
Problem of:	
Problem of:	
Problem of:	
Problem of:	
Problem of:	
Problem of:	
Cancelling the problem	000

7 Guarantee and clauses

7.1 Safety Instructions

- Changes or modifications to the equipment not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.
- Magnets could affect the functioning of pacemakers and implanted heart defibrillators. Keep a safe distance between your pacemaker or implant defibrillator and the handset which includes magnetic elements: 4 centimeters (1,6 inches) at least.
- To limit the risk of interference, people with pacemakers must keep the wireless telephone away from their equipment (minimum distance of 15 cm/6 inches).
- It is recommended to follow the standard acceptance procedures before using this equipment in human safety critical areas (hospitals...).
- The handset includes magnetic elements that may attract sharp metallic objects. To prevent injury, before each use ensure sharp metallic objects are not stuck to the earpiece and microphone.
- A Bluetooth® Handset with integrated battery is available with certain Product variants. The battery must be charged during 6 hours before initial use and must be replaced correctly to prevent danger of explosion. Use only the recommended battery. Contact your Business Partner if you need a spare battery.
- Avoid using phones (other than cordless type) during an electrical storm. There may be a remote risk of electric shock from lightning.
- Do not use the device in environments where there is a danger of explosion.
- Do not plug this phone into an Integrated Services Digital Network (ISDN) connection or into a regular Public Switched Telephone Network (PSTN) connection. This can result in severe damage to the phone.
- Never allow your telephone to come into contact with water.
- To clean your telephone, use a soft damp cloth. Never use solvents (trichlorethylene, acetone, etc.) which may damage the plastic parts of your telephone. Do not use aerosol cleaners.
- This product is intended to be supplied, either via the Ethernet (LAN) port, or via the DC-in by a Certified Direct Plug-In Power Unit approved as 'LPS' (Limited Power Source) against CSA/UL/IEC 60950-1 and rated 48V dc, minimum 0.27A. Allowed power supplies: WA-13B48R – Asian Power Devices Inc.
- Some Premium DeskPhones and Smart DeskPhones also offer a Bluetooth® radio interface for Bluetooth® handsets or other Bluetooth® devices frequency range 2402-2480 MHz, radiated power 5 mW.
- If you are connected to a POE connection do not use an external Power Supply.
- The cover of the phone screen is made of glass. This glass could break if the phone is dropped or it receives a significant blow. If the glass chips or cracks, stop using the phone and do not touch the broken glass as this could cause injury to you. Glass cracked due to misuse or abuse is not covered under the warranty.

7.2   Regulatory Statements

EUROPE

This equipment complies with the essential requirements of following directives: 2014/53/EU (RED), 2014/30/EU (EMC), 2014/35/EU (LVD), 2009/125/EC (ErP), 2011/65/EU (RoHS).
Declaration of Conformity may be obtained from:
ALE International 32 avenue Kléber – 92700 Colombes, France
ebg_global_supportcenter@al-enterprise.com

USA and Canada

Phones with Bluetooth® comply with Industry Canada's license-exempt RSSs. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation. This equipment has been tested and found to comply with the limits for a class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance wit the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try correcting the interference by consulting the dealer.

Exposure to Radio Frequency Signals

This equipement complies with radiation exposure limits set by FCC/IC and the Council of European Union for an uncontrolled environment. This equipment has very low levels of RF energy and is deemed to be compliant without testing of the specific absorption rate (SAR).

User Instructions

Use this product in temperatures between -5°C to +45°C (23°F to 113°F).
This product is intended for use in an indoor environment only. This apparatus is Hearing Aid Compatible (HAC).

Acoustic shock protection

Maximum sound pressure level for handset is compliant with European, US and Australian standards.

Directive 2003/10/EC specifying the risks inherent in noise at work

The ring contributes towards overall daily noise - at its maximum setting, the level is 105 dBA at 60 cm from terminal. To reduce the level, the following is recommended:- reduce the setting (9 levels of 5 dB) - program a progressive ring.

Privacy

Privacy of communications may not be ensured when using the Bluetooth® handset or any additionnal Bluetooth® device.

Disposal

The equipment must be returned to a collection point for electronic equipment waste disposal. Defective batteries must be returned to a collection point for chemical waste disposal.

Related Documentation

Other languages for these Safety and Regulatory Instructions and User Documentation are available at the following Web site:
https://www.al-enterprise.com/products.

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